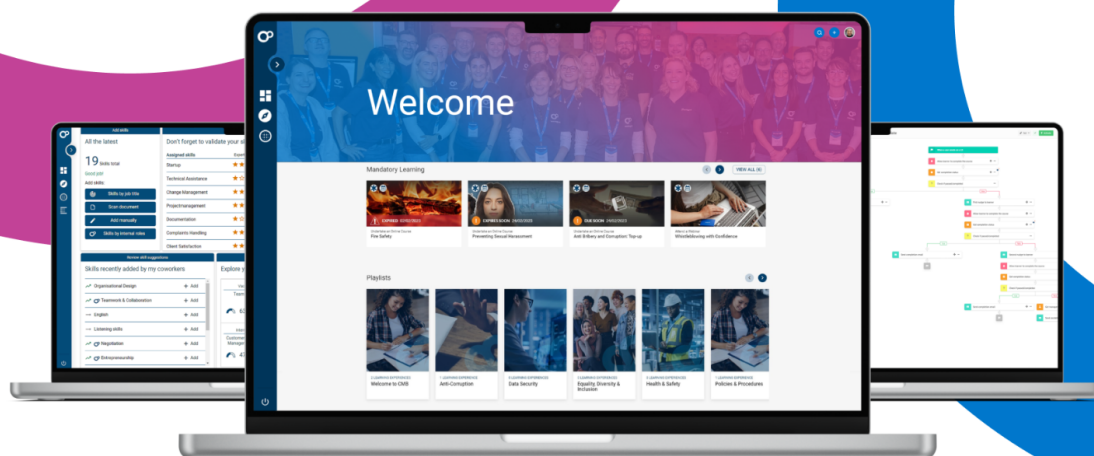




Learning Platform

Product Release Notes

March 18th, 2026

Introduction	3
Automatic calendar updates for event session changes	3
Automatic calendar updates when learner cancels their event registration	4
Automatic comment translation can now be enabled by Org Admins	4
Multiple session reminder emails	5
Bulk session attendance importing	5
Configuration of minimum session attendance	6
Course Administrators and Tutors can record and upload event attendance	6
Enhanced duplication of schedules	7
Enhanced warning when making changes to custom fields	7
Import session attendance from external providers	7
Bug fixes and small improvements	8

Introduction

This update introduces significant improvements to the Learning Platform, with a focus on the Events module. We've implemented customer feedback to enhance both the admin and learner experience. We will continue to seek feedback, with many more refinements and new features already planned for our roadmap to build the modern learning experience your learners expect.

Automatic calendar updates for event session changes

Improvements

Don't see this feature?

Contact the Customer Support Team to discuss.

What it is

When a session is changed or cancelled, registered attendees receive a calendar update which amends the calendar item to the new session details or removes the session from their calendar. If a user is unenrolled from a schedule, they receive an email confirming this change and the entry is removed from their calendar.

Why we have done this

To remove the administrative burden of registered attendees entering, changing or cancelling schedule details into their calendars. This saves attendees time and ensures they have the correct information ahead of any event schedule details or cancellations.

How it works

The 'Session changes' notification is sent to the learner following a change to the Session details (e.g. date, location, time, etc.) and includes an iCal attachment. This automatically updates the calendar entry for the session.

Note: we are working on improving the contents and formatting of the 'Session changes' notification email to better reflect the session changes. This feature release relates directly to the iCal attachment.

Automatic calendar updates when learner cancels their event registration

Improvements

Don't see this feature?

Contact the Customer Support Team to discuss.

What it is

When a learner cancels their event registration they receive cancellation emails per schedule and per session so that their calendars are updated automatically to reflect these changes.

Why we have done this

This ensures learners have confirmation of their cancellations and removes the administrative burden of updating their calendars. This also automatically frees up their calendars for other meetings.

How it works

iCal attachments are automatically sent to the learner which automatically remove the session(s) from their calendar.

Automatic comment translation can now be enabled by Organisation Administrators

Improvements

Don't see this feature?

Contact the Customer Support Team to discuss.

What it is

Org Admins can now switch on the auto-translate functionality and no longer need to raise a support ticket.

Why we have done this

Auto-translate, a new feature outlined in the previous release notes, allowed learners to instantly translate comments left by their colleagues into their own preferred language. Previously Organisation Administrators had to raise a Support ticket for the functionality to be turned on whereas they can now enable this themselves saving them time and enabling a quicker learner experience.

How it works

Simply navigate to 'Admin > Settings > Services > Translation' and enable the 'Comment translation'.

Multiple session reminder emails

Improvements

Don't see this feature?
Contact the Customer Support Team to discuss.

What it is

Administrators can now send multiple event reminders at a cadence of their choice and up to a maximum of 5 per session.

Why we have done this

This allows Administrators to remind registered attendees of upcoming sessions more than once which helps maximise overall learner attendance and removes any administrative burden associated with additional reminders.

How it works

Simply choose the number of reminder emails to send to all attendees from the session editing screen, and configure how long in advance of the session start time that the emails should be sent.

Bulk session attendance importing

Improvements

Don't see this feature?
Contact the Customer Support Team to discuss.

What it is

Importing a CSV file to the admin UI and managing session attendance in bulk with a downloadable attendance register and step-by-step instructions for data import.

Why we have done this

This allows administrators to efficiently manage attendance for event sessions and is particularly helpful for importing large numbers of records. This makes attendance management faster, reduces errors and ensures consistent data formatting for administrators and proper format compliance.

How it works

Download the attendance register from your individual session which includes all of the registered attendees and any registration notes. Complete the session and fill in the learners' attendance on your CSV attendance register. Upload your CSV via the individual session and follow the onscreen step-by-step instructions.

Configuration of minimum session attendance

Improvements

Don't see this feature?
Contact the Customer Support Team to discuss.

What it is

Administrators can configure the minimum number of sessions that a learner must attend for the schedule to be considered complete and automatically mark the learning experience object as complete.

Why we have done this

We know that clients have varied needs and expectations around attendance of sessions by their learners. This configuration option creates flexibility to design ILT and blended learning experiences where attendance is a key measure of completion.

How it works

Simply choose the number of sessions that learners must attend when editing the schedule.

Course Administrators and Tutors can record and upload event attendance

Improvements

Don't see this feature?
Contact the Customer Support Team to discuss.

What it is

Users with the Course Administrator and Course Tutor roles can now take attendance in the admin UI, download the attendance register sheet and upload attendance for their learning experiences.

Why we have done this

Course Administrators and Course Tutors are typically responsible for managing and facilitating specific learning experiences so this removed the bottleneck and administration burden for Organisation Administrators performing this.

How it works

Course Admins can now mark learners as attended on the Manage Attendance page.

Enhanced duplication of schedules

Improvements

Don't see this feature?
Contact the Customer Support Team to discuss.

What it is

Where administrators duplicate schedules, they can now also duplicate all of the sessions contained within the existing one. A new, identical draft schedule is created and all sessions from the original schedule are duplicated within the new one.

Why we have done this

Where schedules with the same or similar sessions and content are run periodically this significantly reduces administrative time of manually updating future ones. Administrators also have the option to remove previous sessions if not required in the new or upcoming schedules.

Enhanced warning when making changes to custom fields

Improvements

Don't see this feature?
Contact the Customer Support Team to discuss.

What it is

Warning Organisation Administrators that any changes they make to Custom Fields may have an impact on analytics dashboards and automated workflows.

Why we have done this

Organisation Administrators can be alerted to the potential effects of doing this and make informed decisions as to whether they should call LP Support ahead of making any changes.

Import session attendance from external providers

Improvements

Don't see this feature?
Contact the Customer Support Team to discuss.

What it is

The ability for Course Admins to bulk-update session attendance via CSV import. This is useful when

attendance has been recorded externally (e.g. by a third-party training provider or in a spreadsheet) and needs to be reflected in the system.

Why we have done this

This removes the bottleneck of Admins having to manually update attendance for each attendee individually, particularly after sessions delivered by external providers.

How it works

1. The Course Admin navigates to a session's attendance view and selects "Import Attendance"
2. They upload a CSV file containing signup IDs and attendance statuses (Attended, Partially Attended, No Show, or Approved Absence), and optionally admin notes
3. The system shows a preview of the changes with any validation errors before confirming
4. Once confirmed, attendance records are updated in bulk

The CSV maps rows to existing registered attendees by their signup ID. External providers can supply their attendance data in CSV format, which the Course Admin then uploads.

Note: attendees must already be signed up for the session — the import updates their attendance status, it does not add new attendees.

Bug fixes and small improvements

- Events 'go back' button now sends user back to the previous page
- Improved accessibility on 'Complete Your Profile' page
- Personal details and notifications are now saving on the 'Complete Your Profile' page when custom fields are present
- Learners now receive individual emails for each session within a schedule, so that each session is added into their calendar automatically
- Event durations are more accurate and no longer rounded up to the nearest hour or half hour
- Minimum default Event Schedule attendance is now set to 1 not 0
- Duplicate Event session notification emails with the same information no longer sent
- Exact matches are surfaced first on Modern Search
- Increased Event information character limits
- Session attendees on Manage Attendance page now sorted alphabetically

- Tab name changes on Events page changed from 'Mine', 'Upcoming' and 'Past' changed to 'My Events', 'Available Events' and 'Past Events' respectively
- Automatic sorting of events on Events page to ascending order
- Full address details show in event calendar invite

Future Developments

We are working on lots of new features and functionality, including:

- Manager approvals for scheduled sign-ups
- The launch of our new Assessments functionality
- A new UI for the Modern Search functionality
- Further improvements to Events
- Microsoft Teams Auto-attendance tracking
- Google Meet Auto-attendance tracking
- Usability improvements